

Contact Details

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Email

maarouf.daou@gmail.com

Address

Bchatfine, Al Chouf, Lebanon

Education

Jan 2019 - May 2021

Bachelor of Science – Business Computing – Management Information Systems

Notre Dame University – Faculty of Natural & Applied Sciences (NDU – FNAS)

2016

Baccalaureate In Sociology and Economics

Tanoukhieh National School

Skills

- Computer Skills: Excellent
- Microsoft Skills: Excellent
- Time Management Skills: Very Good
- Problem Solving Skills: Very Good
- Communication Skills: Very Good
- Programing Skills: Good

Languages

English: Fluent

Arabic: Native

French: Basic

Maarouf Daou

Sales Manager | Logistics Manager

I am a highly motivated and experienced sales manager and logistics manager with a proven track record of success in both roles. I have a deep understanding of the supply chain and the sales process, and I am skilled in developing and executing strategic plans that drive growth. I am confident in my ability to build and maintain strong relationships with customers, suppliers, and colleagues to assure my personal as well as the organizations' growth.

Experience

July 2021 - Present

Salik General Trading s.a.r.l | Beirut Lebanon

Sales Manager

- Set sales goals and strategies, as well as monitor the teams' progress
- Set sales routes for the cash vans
- Prepare and present reports for the owner of the company
- Responsible for Key Accounts such as big supermarkets, Pharmacies and wholesalers
- Stock Monitoring

May 2021 - July 2021

Salik General Trading s.a.r.l | Beirut Lebanon

Sales Representative

- Generate leads for the company by identifying potential customers
- Make sure those potential customers were good fit for the type of products we have
- Negotiate deals with clients regarding certain items
- Build and maintain relationships with my clients by providing them with excellent customer service

Apr 2021 - Present

Salik General Trading s.a.r.l | Beirut, Lebanon

Logistics Manager

- Plan and manage logistics operations
- Negotiate contracts with suppliers
- Track and manage inventory
- Coordinate shipments
- Resolve logistics problems

Feb 2021 - Apr 2021

Salik General Trading s.a.r.l | Beirut Lebanon

Data Entry Clerk

- Enter Data into different computer databases
- Manage and maintain effective record keeping

May 2017- Jan 2021

Leaders Rent a Car | Beirut, Lebanon

Public Relations Officer

- Advertise Wedding cars, Luxury Cars for rent (Most active in Summer Season)
- Close Deals with customers willing to rent a car
- Make sure everything is going smoothly on the delivery date
- Maintain good relationship with customers through excellent customer service

Achievements

Social Networking Platform Senior Project:

- Tackled the lack of orientation for high school students and the miscommunication which is leading to giving false information and other times resulting in students choosing the wrong major / university.
- Did the Requirements Analysis, Use Case Diagrams, as well as design
- Used MVC Framework to develop the back-end using PHP
- Designed and constructed the database

Reference

References available upon request.