**Hilal Faisal Nasr**

**Email Address: nasr.hilal@gmail.com**

**Mobile Phone: +961 78845077**

**Address: Ruwaisat, Alayh – Lebanon**

**Birth Date: 27 February 1992 (Age: 25)**

**Nationality: Lebanese**

**Visa Status: Lebanese**

## Career Objective

To hold a respectable position at a leading company; thereby enhancing my skills and experience. I also aim to fulfill my responsibilities using the knowledge I have gained in previous positions and in my major study.

## Education

## Bachelor's Degree in Marketing & Accounting (2011)

At **Byblos Institute** – Alayh, Lebanon

**Major Description:**
• Relevant courses in: Business Marketing, Commercial Works, Micro & Marco Economics, Advanced Accounting, Finance, Programming, Discussing the Market, Languages, V.A.T, General & Advanced Sales, Indoor & Outdoor Sales, Visual Basic and Business Law.

## Experience (2 Years, 5 Months)

#### [Accountant](http://www.linkedin.com/search?search=&title=NOC+Engineer&sortCriteria=R&keepFacets=true&currentTitle=CP&trk=prof-exp-title" \o "Find others with this title)

#### at Hazza Construcing Est. – Khobar, KSA

#### Company Industry: Construction

#### Period of time: August 2011– June 2012

#### Description:

#### Salaries of the employees monthly.

#### Accounting of each project daily.

#### Office Manager

#### at [NBS](http://www.linkedin.com/search?search=&company=Exxon+Telecom+Group+-+MHD+Telecom&sortCriteria=R&keepFacets=true&trk=prof-exp-company-name" \o "Find others who have worked at this company) for Cars – Alayh, Lebanon

#### Company Industry: Making Car Number Plates & Car registration

#### Period of time: February 2013 – 2015

#### Description:

* Responsible of Making Car Plates
* Insurance and Reinsurance
* Car Registration
* Driving License

**General Manager**

## at Al-Riyadh Gaz Station

## Location: Sawfar - Alayh, Lebanon

## Time: January 2014 – Present

**Description:**  Responsible for ordering petrol, diesel, and gasoline

Disurbuting diesel and gasoline

Doing the account of the station

## Languages

### English (Fluent written & Spoken)

### Arabic (Fluent written & spoken)

### French (Beginner)

## Skills

### Microsoft Office Level: Expert | Experience: 5 years

### Accounting Level: Intermediate | Experience: 2 years

### Marketing Level: Intermediate | Experience: 2 months

### Business Management Level: Beginner |: 2 years – Know working in this domain